Board of County Commissioners
Agenda Request

Date of Meeting: April 21, 2020
Date Submitted: April 2, 2020
To: Honorable Chairman and Members of the Board
From: Wesley Hall, Interim County Administrator
Lisa Robinson, Public Works Director
Subject: CR 161 Point Milligan Road - Design Services Task Order

Statement of Issue:

This agenda item seeks Board approval to execute a Task Order from Dewberry Engineering for the design engineering services for the CR 161 Point Milligan Road located in District

Background:

CR 161 (Point Milligan Road) has been selected for funding by FDOT through their Small County Outreach Program (SCOP) in the amount of $3,029,801.00. The proposed project will include widening and resurfacing the roadway, as well as addressing all drainage issues within the project limits. On October 1, 2019 the Board executed an agreement with FDOT for CR 161 (Point Milligan Road) SCOP project.

Analysis:

Dewberry has prepared a task order consistent with the task and fees allowed by FDOT for projects of this nature. Approving the task order will allow Dewberry to provide design-engineering services for CR 161 (Point Milligan Road.)

Fiscal Impact:

This task order will have a total cost of $252,500.00, which will be funded from the FDOT SCOP. This task order will have no fiscal impact on the County.

Options:

1. Approve the Dewberry Design Services Task Order in the amount of $252,500.00. and authorize the Chairman to sign all related documents.
2. Do not approve.
3. Board direction.

**Interim County Administrator’s Recommendation:**

Option 1.

**Attachment:**

1. Dewberry Design Task Order CR 161 Point Milligan Road
April 1, 2020

Mr. Wesley Hall
Interim County Manager
Gadsden County Board of Commissioners
P.O. Box 1799
Quincy, FL 32351

RE: CR 161 “Pt Milligan Rd” SCOP Resurfacing Project – Gadsden County, FL
FPID No: 438356-1-54-01

Dear Mr. Hall:

It is our understanding that the County has received funding from the FDOT Small County Outreach Program (SCOP) for the resurfacing of Point Milligan Road from SR 12 to CR 159 (Salem Road) for a total project length of 6.2 miles. Paved shoulders will be added to the entire length of the project. Other improvements shall include drainage upgrades, guardrail, and striping and signage improvements. Dewberry Engineers, Inc. (DEI) is pleased to provide this Task Order to provide the professional services required to complete the design phase of the proposed project. Exhibit A contains a detailed Task Order with a description of the scope of services for the Surveying and Design services for this project. DEI proposes to provide these services for a total fee of $252,500.00. The associated fees are consistent with the allowable percentages outlined by FDOT. If the County is agreeable to these terms, please execute the attached Task Order and return a copy to our Blountstown office.

If you have any questions, please give me a call at 850.674.3300.

Sincerely,

Justin Ford, P.E.
Senior Associate
EXHIBIT A
CR 161 “POINT MILLIGAN ROAD” – SCP
PROFESSIONAL ENGINEERING SERVICES
FOR GADSDEN COUNTY BOARD OF COMMISSIONERS
APRIL 2020

This Task Order is for the purpose of Dewberry Engineers, Inc. (DEI) as the ENGINEER to provide professional services for the CR 161 “Point Milligan Rd” resurfacing project, including paved shoulders, from SR 12 to CR 159 (Salem Road) for Gadsden County acting by and through its Commission. The proposed services shall be provided pursuant to and in accordance with the terms and conditions of the previously negotiated Agreement for Continuing Contract Engineering Services effective October 1, 2018 between Gadsden County, Florida and Dewberry Engineers Inc.

DESCRIPTION OF ENGINEERING SERVICES

SCOPE OF SERVICES

A. SURVEYING
   1. DEI shall locate the right-of-way, existing improvements (i.e. fences, drainage structures, etc...), and horizontal and vertical alignments.
   2. DEI shall cross-section the roadway every 100’ in order to evaluate the existing roadway and shoulder cross-slopes. **TOTAL: $60,750.00**

B. DESIGN
   1. DEI shall evaluate existing roadway widths and drainage patterns to determine necessary improvements.
   2. DEI shall evaluate existing drainage structures to determine if they should be improved in association with the project.
   3. DEI shall design the new roadway and paved shoulders in accordance with approved standards.
   4. DEI shall evaluate roadside obstructions to ensure new roadway meets all clear zone requirements.
   5. DEI shall submit exemption notice to NWFWMD.
   6. DEI shall prepare construction plans and specifications necessary to bid the proposed project. **TOTAL: $191,750.00**

C. DELIVERABLES
   1. DEI shall provide one hard copy and one electronic copy of 90% plans, bid documents, and construction estimate.
   2. DEI shall provide one hard copy and one electronic copy of 100% plans and bid documents.
   3. DEI shall provide one copy of the engineer's project documentation book.

D. PROFESSIONAL SERVICE FEES
DEI proposes to provide these services for a lump sum fee of: **TOTAL: $252,500.00**
IN WITNESS WHEREOF, the parties hereto have caused this Task Order to be executed by their undersigned officials as duly authorized.

DEWBERRY ENGINEERS, INC.
20684 Central Ave, East, Suite 1
Blountstown, FL 32424
By:
Name and Title: Justin Ford, Senior Associate
Witnessed:
Date: 11/01/20

GADSDEN COUNTY, FLORIDA
P.O. Box 1799
Quincy, FL 32351
By:
Name and Title: Dr. Anthony Vieghese, Chair
Witnessed:
Date: