

Gadsden County Mobile Home Permit Application

Owner's Name(s) _____

Address _____ City _____ St. _____ Zip _____

911 Address _____

Home ph _____ Bus ph _____ Cell ph _____

Parcel ID _____ Valuation of Project \$ _____ Occupancy _____

Manufactures Name _____ Date Manufactured _____

Check All The Boxes That Apply To The Proposed Job

Description of Work	Building Foundation	Grading Activities	Is The Property Flood Prone
Replacement Unit	Monolithic	Yes	Yes
New Mobile Home	Block Wall	No	No
Use Mobile Home	Pier or Piling		Date of Flood Letter
If Used Manufacture Date	Other (specify)		
Class of Building (proposed)	Clearing Activities		Does Property Include, or Is It Near A Wetland, Such As:
Single-wide M/H	Selective Clearing	Describe Slope of the Land	Lake, Pond
Double-Wide M/H	Entire Site	Flat 0% to 2%	Sink Hole
Triple-Wide M/H	No Clearing	Slight Slope 2% to 10%	Swamp, Marsh
Other (specify)	Access & Construction Only	Steep Slope 10% to 20%	Other
Width		Very Steep Slope 20% & Over	None
Length			Type Of Sewage Disposal?
Wind zone			Public or Private Company
Roof zone		Check Development Restrictions That Apply	Private (Septic, etc.)
Serial No.		Natural Area	
		Land Use Buffer	Type Of Water Supply
		Plat Restrictions	Public Or Private Company
		None	Private (Well, Custom)

Fee simple titleholder's name (if other than the owner) _____

Address (if other than owner) _____ City _____ St. _____ Zip _____

Bonding Company _____ Address _____

City _____ St. _____ Zip _____

Mortgage Lender's Name _____ Address _____

City _____ St. _____ Zip _____

CONTRACTOR INFORMATION

CONTRACTOR	LICENSE NO.	ADDRESS	PHONE
Mobile Home Dealer			
Electrical			
Plumbing			
Mechanical (Must be licensed contractor)			
Gas (Must be licensed contractor)			
Mobile Home Installer (Must be licensed contractor)			
Other			

MINIMUM PROPERTY SET-BACK REQUIREMENTS

The structure shall be set back as follows:

Front Setback: 35' from a dedicated or maintained right-of-ways or a minimum of 65' from centerline, whichever is greater.

Side Setbacks: 10' on one side and 15' on other. Corner lots require a 20' setback.

Rear Setback: 10'

The septic tank and drain field, building overhang, well and any other structure located on the property must meet these minimum setbacks.

No structure can be placed on any public right-of-way, i.e. mailbox, covert retaining wall, fence. Please call Public Works at 875-8672.

I have read the above setback requirements and agree not to erect, setup or place any structure, well, drain field in those dedicated areas. If I violate the required minimum setbacks I understand that I will be required to abate the setback violations at my expense.

Owner/ Authorized Agent _____

LICENSED INSTALLER ONLY (15C-1.0101)

Site Preparation:

Debris and Organic Material Removal _____ Compacted Fill _____

Water Drainage: Natural _____ Swale _____ Pad _____ Other (specific) _____

Foundation: Submit Blocking And Pier Spacing/Footer Size Requirements From Manual

Installation Standard Used: (check one) Manufactures Manual _____ 15C-1 _____

Load Bearing Capacity _____

Installation Decal No (photo copy of decal required) _____

Maximum Pier Height _____ Pier Spacing _____ O/C Footer (ABS) Pad Size _____

Centerline Blocking No. _____ Locations _____ Footer (ABS) Pad Size _____ Stacked Yes _____ NO _____

Special Pier Blocking Required (fireplace, bay window(s), etc.) Yes _____ No _____ Perimeter Blocking Yes _____ No _____

Longitudinal Anchors No. _____ Stabilizer Device(s) Type _____ No. Required _____

Frame Ties No. _____ Spacing _____ O/C Angle Strap _____ Degrees

Sidewall Anchors No. _____ Over Roof Ties (if required) No. _____

REQUIRED FORMS

- LAND USE CONCURRENCY (Planning & Zoning 875-8663) or HAVANA, GREENSBORO, OR CHATTAHOOCHEE
- USED MOBILE HOME AGREEMENT
- SEPTIC TANK PERMIT OR WAIVER (Gadsden Environmental Health, 875-7200 ext. 336) or CITY SEWER CONNECTION PERMIT
- FLOOD LETTER (if your property touches any body of water or is deemed to be in a flood prone area: see surveyor or engineer)
- 911 ADDRESS (see 911 Coordinator at the W. A. Woodham Building, 875-8824)
- PHOTO COPY OF INSTALLERS DECAL
- BLOCKING PLAN (Furnished by Installer)
- SOIL DECLARATION

Signature Owner/Agent _____ Contractor _____

STATE OF FLORIDA, COUNTY OF GADSDEN

The foregoing information was sworn to, subscribed and acknowledged before me this _____ day of _____, 20 _____, by _____, who is personally known to me or has produced _____ as identification, and (did/did not) take an oath.

Signature Notary Public< State of Florida

Commission Number _____

My Commission Expires _____

LETTER OF AUTHORIZATION

This letter serves as notice on this date I, _____ hereby give authorization to, _____ to obtain all necessary permits for me in Gadsden County at the property located at the following address and parcel Id.:

Physical Address _____ Parcel Id. _____

Property Owners Signature _____ Date _____

Sworn and subscribed this _____ day of _____ 20_____.

Notary _____ for State of Florida ___ Personally Known ___ Produced Identification

Driver's license or Identification Number _____ Commission No.:

Expiration Date:

USED MOBILE HOME COMPLIANCE AGREEMENT

I, _____ am requesting a permit from the Gadsden County Building Inspection Department to setup a used mobile home for occupancy and agree to the following conditions set forth by the Mobile Home Ordinance and this agreement of conditions as listed below:

Condition 1: I have read and received the standards as set forth in the Mobile Home Ordinance and agree to bring the mobile home into compliance with these standards.

Condition 2. I agree to have all zoning and septic tank/sewer approvals before Set Up permit can be issued.

Condition 3. Electrical service will not be released until the mobile home passes the setup inspection. The owner must furnish a generator or other means of electrical power to make the repairs to the unit prior to the initial setup inspection.

Condition 4.I agree to skirt the mobile home within 60-days after release of electrical service. DO NOT SKIRT THE MOBILE HOME BEFORE THE FINAL INSPECTION.

Condition 5. Per the Gadsden County Land Development Code, no manufactured home whose year of manufacture is more than ten (10) years from the current calendar year shall be moved into Gadsden County. No manufactured home whose year of manufacture is more than twenty (20) years from the current calendar year shall be relocated or moved within Gadsden County. No manufactured home whose year of manufacture is more than twenty-five (25) years from the current calendar year shall be converted to storage in Gadsden County.

Owner's signature _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____.

Who is personally known to me or who has produced _____ as identification.

Notary's Signature _____

Seal:

Printed Notary's Name _____