



## Gadsden County Board of County Commissioners

### Gadsden County Chamber of Commerce Deliverable & Financial Activity Form

**Objective A:** GCCC shall track the amount of clients, client service hours and procurement values derived from the efforts of the Gadsden County Chamber of Commerce (GCCC).

**Performance Measures (detailed):**

- Number of Clients: The GCCC shall track and maintain a database of small businesses that have sought and received GCCC services. The GCCC shall provide a report of the number of businesses that were registered and received business services in accordance with scope of services provided.

- Number of Client Service Hours: The GCCC shall track the amount of hours expended by GCCC staff working with a client.

- Procurement Values: The GCCC shall report the value of all procurement and contracts secured by the client as a result of GCCC efforts.

Quarter	Date of Activity	Hour(s)	Target	Activity Narrative	Procurement Value	Amount Budgeted	Amount Spent	Amount Spent (YTD)

\*Multiple forms may be used if necessary.



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**Objective B:** GCCC shall track the amount of training sessions conducted, the focus of each training session, and the number of participants in each training session.

Quarter	Date of Activity	Training Session Focus	Total Participants	Amount Budgeted	Amount Spent	Amount Spent (YTD)



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**Objective C:** GCCC shall track the amount of loan packages produced, the number of loans granted, and the dollar value of all loans granted as a result of GCCC efforts.

Quarter	Total Loans Produced	Total Loans Granted	Total Loan Dollar Values	Activity Narrative	Amount Budgeted	Amount Spent	Amount Spent (YTD)



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**Objective D:** GCCC shall track the amount of networking sessions conducted, the amount of participants at each event, the types of networking sessions conducted, the amount of recognitions made, and how the GCCC contributed to the business' success.

Quarter	Date of Activity	Type of Networking Session and GCCC Contribution of Success Narrative	Total Participants	Amount Budgeted	Amount Spent	Amount Spent (YTD)	Recognition provided (Y/N) If yes, what recognition?



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**Objective E:** GCCC shall track the amount of jobs retained and/or created as a result of services provided to client businesses.

Quarter	Total Jobs Produced	Total Jobs Retained	Activity Narrative	Amount Budgeted	Amount Spent	Amount Spent (YTD)